

# MOTOR INDUSTRY BARGAINING COUNCIL – MIBCO

**NOTE: This application must be submitted to the nearest Regional Office of this Council as set out on the last page of this document**

## APPLICATION FOR EXEMPTION FROM PAYING ACTUAL / GUARANTEED WAGE INCREASES

Indicate the Sector or Chapter of the Council's Agreement in respect of which this exemption is applied for e.g. Sector 1, Sector 2 etc. If required, a separate application form must be completed for every different sector.

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### 1. GENERAL INFORMATION

1.1 Trading name of Employer as registered with the Council:

\_\_\_\_\_

1.2 Is your company a party or a non-party shop?

\_\_\_\_\_

1.3 Street Address:

\_\_\_\_\_  
\_\_\_\_\_

1.4 Postal Address:

\_\_\_\_\_  
\_\_\_\_\_

1.5 Tel No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

1.6 Name of the owner / director / manager of company:

\_\_\_\_\_

1.7 Employer number:

\_\_\_\_\_

1.8 Motivation of application:  
*(If this space is inadequate, continue on a separate page)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





1.10 What is the total number of employees in your employ?

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1.11 Attached to this application, find a name list of all employees employed by the establishment acknowledged by signature that they have been consulted as set out in terms of the criteria in the Main Agreement (Annexure "AA", page 3).

1.12 Kindly attach with this application, a detailed audited financial statement and or formal financial information as follows:

(a) In the case of an establishment registered as a Proprietary Limited business:

- (i) Audited Financial Statements for the past three (3) years;
- (ii) A projected cash flow budget as per Annexure "B"

(b) In the case of an establishment registered as a Close Corporation the financial information that was submitted to the Registrar of Close Corporations officer, signed off by the Accounting officer as well as the Financial Statements for the past two years; and

(c) In the case of an establishment registered as a Sole Proprietor:

- (i) The latest Audited Financial Statements and Cashflow Statements;
- (ii) The Cashflow Statements for the past two years as usually supplied to a financial institution;
- (iii) Sworn Affidavit confirming the correctness of the financial information.

I HEREBY DECLARE THAT THE ABOVE PARTICULARS ARE CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF

Signed at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
Signature of Employer

\_\_\_\_\_  
Date

ANNEXURE "B"

Projected income statement for the next 12 months

NOTE: THIS STATEMENT MUST INCLUDE ALL PROJECTED INCOME AND EXPENDITURE EXPECTED TO BE INCURRED IN THE NEXT YEAR. THE SALARY AND WAGES MUST BE INCLUDED AS IF INCREASES HAVE BEEN GIVEN.

	R	
Projected Sales		
Projected Cost of Sales (specify salaries & wages separately)		
Gross profit on trading		
Other income (specify)		
Expenditure (Budgeted or expected)		
<u>ADVERTISING</u>		
Auditor's remuneration		
Bad debts		
Debt collection fees		
Depreciation		
Director's emoluments		
Discount allowed		
Donations, fines and penalties		
Insurance		
Lease rentals		
Levies		
Motor vehicle expenses		
Printing and stationery		
Repairs and maintenance		
Salaries and wages		
Security		
Staff welfare		
Subscriptions		
Telephone and postage		
Travel and entertainment		
Other (specify)		
Operating (loss)/profit before taxation		
Taxation		
(Loss)/profit after taxation		
Auditor's remuneration		
Bad debts		
Bank charges		
Cleaning and refreshments		
Commission paid		
Computer expenses		

<u>REGIONAL SECRETARY</u>	<u>PHYSICAL ADDRESS</u>	<u>POSTAL</u>	<u>TELEPHONE</u>
Mr. L. C. Palmer Eastern Cape Region	55 Newton Street, Newton Park, PORT ELIZABETH, 6045	PO Box 7270, NEWTON PARK, 6055	(041) 364-0250
Mrs. L. de Jongh Kwa-Zulu Natal Region	5 Renshaw Road, Cnr. Franks Avenue, Congella, DURBAN, 4001	PO Box 17263, CONGELLA, 4013	(031) 205-5465
Mrs. N. C. Jansen Free State / Northern Cape Region	26 Lombaard Street, BLOEMFONTEIN, 9301	PO Box 910, BLOEMFONTEIN 9300	(051) 409-4000
Mr. G. J. Basson Western Province Region	3 Tyger Terraces Bellville Business Park, Mike Pienaar Boulevard, BELLVILLE, 7530	PO Box 17, BELLVILLE, 7535	(021) 948-6400
Mr. J. J. Bam Highveld Region	1 <sup>st</sup> Floor, 275 Kent Avenue, Ferndale, RANDBURG, 2194	PO Box 2578, RANDBURG, 2125	(011) 369-7750
Mr. N. J. Kruger Northern Region	1 <sup>st</sup> Floor, Metropolitan Building, 1064 Arcadia Street, HATFIELD, 0083	PO Box 13970, HATFIELD, 0028	(012) 342-0888