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CIRCULAR



NO: 21/2014

DATED: 12 November 2014

TO ALL PARTICIPANTS IN THE MOTOR INDUSTRY

ADDITIONAL HOLIDAY PAY CLAIM FORMS

This is a courteous reminder to all Employers, who have in their employment, staff who benefits from the Additional Holiday Pay Fund and who are closing for the annual holidays.

Please note that the Additional Holiday Pay application form must be submitted to these offices at least **3 weeks prior** to the date of the said leave commencing.

It is **strongly recommended that due to the postal strike** and in an effort to minimize possible cheque fraud and to ensure a better service delivery in the payment of the Additional Holiday Pay, **employees are urged to make use of the EFT payment method** and are requested to provide the bank account details for this purpose.

Attached please find the **new application form** that should be used when claiming for Additional Holiday Pay.

The Mibco Team

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