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# CIRCULAR



**NO: 08/2015**

**DATED: 2 July 2015**

**TO ALL EMPLOYERS IN THE PORT ELIZABETH, UITENHAGE AND  
DESPATCH AREA**

## **ARE YOU STRUGGLING WITH YOUR MONTHLY RETURNS?**

Just a reminder to all registered MIBCO establishments that Online Returns is available to all registered companies, **FREE OF CHARGE**.

Online Returns provides an easy integrated solution, which enables any MIBCO registered company, via internet, a connection to the MIBCO system.

This will enable the user to capture any needed changes to the forecast such as new engagement, terminations, rate or fund changes and employee breaks.

All Motor Industry Employers in the Port Elizabeth, Uitenhage and Dispatch areas are invited to attend a training session on how to complete and submit monthly MIBCO returns via the Online Returns System at no cost to the company.

The system is very user friendly, and allows changes to be captured at the press of a button. All calculations are automated which goes a long way to eliminate potential errors.

In this age of technology and convenience, Online Returns, our Internet-enabled system, may be the solution that you have been looking for.

### **PORT ELIZABETH**

**Date: 22 and 23 July 2015**

**Time: 09h00 to 10:30 Or 14h00 – 15h30**

**Venue: MIBCO Boardroom – 55 Newton Street, Newton Park,  
Port Elizabeth**

Kindly see the registration form for the Online Training below:

**Registration Form (Please fax to 086 647 9468 or 041 365 6821)**

Please register me / us for attendance of the MIBCO Returns Online Demo/Training session to be held at the MIBCO Boardroom, 55 Newton Street, Newton Park, Port Elizabeth

1. Name(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Representing (name of your firm): \_\_\_\_\_  
\_\_\_\_\_

3. Contact Detail: Tel no: \_\_\_\_\_  
Fax no: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

4. Kindly indicate which session you would like to attend:

|              |               |                          |
|--------------|---------------|--------------------------|
| 22 July 2015 | 09h00 - 10h30 | <input type="checkbox"/> |
|              | 14h00 - 15h30 | <input type="checkbox"/> |
| 23 July 2015 | 09h00 - 10h30 | <input type="checkbox"/> |
|              | 14h00 - 15h30 | <input type="checkbox"/> |

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