

Circular No: 2023/00002
Date: 13 February 2023
To: MerSETA Stakeholders
Notice: See below



merSETA

MANUFACTURING, ENGINEERING
AND RELATED SERVICES SETA

MANDATORY GRANT NOTICE

Mandatory Grant Submissions:

The merSETA informs all stakeholders and all Skills Development Facilitators (SDFs), about an opportunity to apply for Mandatory Grants.

The Mandatory Grant application window will be open on 1 February 2023 and closes 30 April 2023.

Key submission information is as follows:

- **Mandatory Grants:** merSETA levy paying entities are informed that there is no provision made for combined Mandatory and Discretionary Grant applications. The mandatory grant application will therefore consist of the Workplace Skills Plan (WSP), Annual Training Report (ATR) and related forms.
- **OFO Codes:** Stakeholders are advised that the Department of Higher Education and Training has implemented the 2021 OFO Code version for the implementation during this current reporting period. The Workplace Skills Plan and Annual Training Report will require the usage of the 2021 OFO code version.

The 2021 OFO Code version can be accessed on the merSETA website and NSDMS.

Skills Development Facilitators are reminded that the reporting periods are as follows:

- The Annual Training Report will be for the period 1 January 2022 until 31 December 2022; and
- The Workplace Skills Plan period will be 1 January 2023 until 31 December 2023.
- Where a recognition agreement exists between the organization and labour/labour union, regardless of the size of the workforce, a Labour SDF who is a member of the Training Committee, is required to sign-off the grant application electronically on or before the deadline date.

- Where a recognition agreement does not exist and the company employs 50 or more employees, an Employee SDF who is a member of the Training Committee is required to sign-off the mandatory grant applications, ***Electronically*** on or before the deadline date.

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How to apply:

Mandatory Grant applications must be submitted through the NSDMS application platform within the stipulated timeframes.

All Mandatory Grant applicants are advised to familiarise themselves with the application requirements as stipulated in the Grant Policy and Criteria obtainable from the merSETA website (www.merseta.org.za).

Discretionary Grant Funding Window Notice:

Please note that the DG funding window for the Financial Year 2023/24 will be only be opening on 01 April 2023.

For assistance, please contact the merSETA Regional Offices or the Call Centre on 086 163 7738 or (010) 219 3000.
