

**Dated:** 21 MAY 2025

**To:** ALL PARTICIPANTS IN THE MOTOR INDUSTRY

**Notice:** UPDATE ON THE REGISTRATION OF THE SELF-SERVICE PORTAL

This notice aims to guide employers on how to register and use the MIBCO Self-service Portal (Portal) and the applications therein:

In 2024 MIBCO introduced a web-based Portal with an application for employers to maintain employee information and be compliant with the Pension Fund Act and MIBCO Administrative Collective Agreement.

A circular was shared with employers on 04 April 2024 on how to register and comply with these legal requirements (as a compulsory process). To that end, MIBCO has now produced a tutorial video to assist owners and directors with their registration on the Self-service Portal and make use of the applications.

Click [here](#) to watch the tutorial video on how to register on the MIBCO Self-service Portal.

**Please take note of the following:**

*In terms of section 37(1) of the Act, any person who contravenes or fails to comply with the provisions of section 13A of the Act is guilty of an offence and may be liable on conviction to a fine not exceeding R10 million or to imprisonment for a period not exceeding 10 years, or to both such fine and imprisonment.*

The MIBCO Team

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