



Dated: 30 JANUARY 2026

Circular Number: 2026/0007

To: EMPLOYERS IN THE MOTOR INDUSTRY

From: ADAM ESAT (PRINCIPAL OFFICER MIRF)
ADVOCATE MICHAEL MANOLIOS

Notice: REQUEST IN TERMS OF SECTION 13A PENSION FUNDS
ACT, 1956 FOR NOMINATED LIABLE PERSON

Dear Employer,

Subject: Request for Nomination of Liable Persons in terms of Section 13A(8) of the Pension Funds Act, 1956 (“the Act”)

In terms of sections 13A(9)(a) and (b) of the (“Act”), the Motor Industry Provident Fund and the Autoworkers Provident Fund (“the Funds”) hereby give formal notice to all participating employers, that they are required to submit written notification in the prescribed annexed format of the full name(s), identity number(s), and contact details of the person(s) within their respective organisations who is/are responsible for ensuring that all contributions payable to the Funds are paid in full and within the statutory timeframes.

This information is required to ensure compliance with the Act and to enable the Funds and their administrators to exercise their statutory obligations and enforcement powers in the event of any default or non-compliance relating to contribution payments.

Participating employers are hereby advised that where more than one person is liable in terms of Section 13A(8) of the Act, a separate annexure (Excel sheet as attached) must be completed for each liable person.

Employers are further advised that, in the event of a failure to identify such persons as required herein, all directors or members regularly involved in the management of the company or close corporation, or all the persons comprising the employer's governing body shall be held jointly and severally liable in terms of section 13A(8) of the Act. All completed annexures with the requested details must be submitted within 14 (fourteen) calendar days from the date of issue of this circular.



Submissions must be sent to the designated email address applicable to the region in which the employers' business operations are conducted as listed hereunder:

HIGHVELD REGION	S13HV@mibco.org.za
WESTERN CAPE	S13WC@mibco.org.za
EASTERN CAPE	S13EC@mibco.org.za
KWA- ZULU NATAL	S13KZN@mibco.org.za
NORTHERN REGION	S13NR@mibco.org.za
FREE STATE	S13FS@mibco.org.za

Employers are required to ensure that the information is submitted to the correct regional email address to facilitate efficient processing.

Failure to comply with this notice within the stipulated timeframe may result in the Funds instituting further action as provided for in the Act. Your cooperation in this matter is appreciated.

Yours faithfully,

Advocate Michael Manolios
MIBCO Chief Legal Counsel

Mr. Adam Esat
Principal Officer MIRF

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