



ANNEXURE A
Registration as an employer in the Motor Industry
In accordance with Clause 10 of the MIBCO, Administrative Agreement

Motor Industry Bargaining Council	Tel	0861664226
	Fax	0413656821
	E-mail address	Mibco.EC@mibco.org.za
	Website address	http://www.mibco.org.za

New Registration Change of Ownership Change of Address Change of Trading Name
 Verify / Update MIBCO Employer Number

Name under which business is conducted

Previous trading name if applicable

Name and Registration of CC, Company and / or Trust

Name

(Please attach copies of the registration documents) Registration No.

	Street Address (Site)	Postal Address (Branch)	Head Office Address
Address	<input type="text"/>	<input type="text"/>	<input type="text"/>
Suburb Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
Town Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
Postal Code	<input type="text"/>	<input type="text"/>	<input type="text"/>
Telephone No	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fax No	<input type="text"/>	<input type="text"/>	<input type="text"/>
Cell No	<input type="text"/>	<input type="text"/>	<input type="text"/>
Site Email	<input type="text"/>	H/O Email	<input type="text"/>
Return Email	<input type="text"/>	Magisterial	<input type="text"/>
Preferred mode of Communication (e-mail/fax/post; indicate fax no, e-mail etc.)	<input type="text"/>		
Nature of Business	<input type="text"/>	Date Trading Commenced	<input type="text"/>
Activity Code	<input type="text"/>	Date of Change	<input type="text"/>
Chapter	<input type="text"/>	Sector	<input type="text"/>

Details of Proprietor, Partners, Directors, Members of CC or Trustees *(Delete whichever is not applicable)*
 Complete details of Proprietor, Partners, Directors, Members of CC or Trustees on Page 2, Copy Page 2 for more.
 * Please provide certified copies of ID documents for all.

We, the employer, hereby declare that we are in full compliance with the SARS prescriptions pertaining to deductions for employee tax. Tick to confirm

Contact Person: Wage Clerk / Bookkeeper / Manager *(Delete whichever is not applicable)*

Particulars of employees

No. of Artisans	<input type="text"/>	No. of General Workers	<input type="text"/>	No. of Apprentices	<input type="text"/>
No. of Clerical & Sales Employees	<input type="text"/>	No. of RSA's / BSA's	<input type="text"/>	No. of Other Employees	<input type="text"/>
Employer Organisation Member	RMI No. <input type="text"/>	FRA No. <input type="text"/>			
Signature of Employer / Authorised Representative	<input type="text"/>			Date	<input type="text"/>

With this signature, I declare that I am authorised to confirm that the contents of this document are both true and correct



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Details of Proprietor, Partners, Directors, Members of CC or Trustees *(Delete whichever is not applicable)*

*** Please provide certified copies of ID documents**

To be completed by the Owner (e.g. owner, director, partner or governing board member)

Title		Full Name	Status of employer (e.g. owner, director, partner)	
SOUTH AFRICAN CITIZENS:		Identity Number		
FOREIGN NATIONALS:	Nationality	Passport Number	Date of Birth	Gender
Email Address		Mobile Number	Alternative Number	
Chosen Domicilium citandi et executandi		Postal Address		
Signature			Date	

To be completed by the Owner (e.g. owner, director, partner or governing board member)

Title		Full Name	Status of employer (e.g. owner, director, partner)	
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NOTE: In terms of Clause 10: REGISTRATION OF EMPLOYERS of the Administrative Agreement, it is the responsibility of the Employer to notify the relevant MIBCO Regional Council, within one month, of any change in terms of ownership, name, partner / director / member or manager composition, postal and / or physical address including trading status of the registered establishment.

The Pension Fund Act no. 24 of 1956 Section 13A, Regulation 33, requires us to process your personal information. We consider the grounds listed below to be relevant:

- 1 That by signing these registration forms, you give consent to us to use your personal information in a certain way
- 2 Where necessary so that we can comply with the Legal Obligation to which we are subject (for example where we are obliged to share your personal information with the regulatory bodies which govern our work and services including the Funds I.e. Motor Industry Retirement Funds MIRF, that we are contracted to, which extend to MIFA as an administrator governing the investment of provident Fund monies that we collect monthly on behalf of MIRF), the FSCA, LABOUR DEPARTMENT
- 3 Where necessary for the performance of a contract to which we are a party, or to take steps at your request via enforcement processes. Or to take steps where there are non-compliance.
- 4 Where it is your or someone else's vital interest (in case of emergency and your Family member as authorised in writing, needs to act on your behalf)

This is to allow us to comply with POPI act 4. Of 2013, in terms of handling of personal information. We therefore consider your privacy very important and as such please visit our website at www.mibco.org.za for further details, where you can view our Privacy Policy on how we protect and process your data.

Signature of Employer / Authorised Representative		Date	
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With this signature, I declare that I am authorised to confirm that the contents of this document are both true and correct

EMPLOYER ACTIVITY CODES

- | | |
|--------------------------------------|---|
| 1 Petrol Sales | 33 Radiator Reconditioning |
| 2 Used Car Sales | 34 Auto Electrical Repairs |
| 3 New Car Sales | 35 Motor Vehicle Repairs |
| 4 Agricultural Equipment Sales | 36 Motorcycle Repairs |
| 5 Motor Cycle Sales | 37 Caravan Repairs |
| 6 Caravan Sales | 38 Battery Repairs |
| 7 Battery Sales | 39 Motor Trimming |
| 8 Accessories and Spares Sales | 40 Fuel Injection Services |
| 9 Tyre Sales | 41 Gearbox Repairs |
| 10 Tyre Re-treading | 42 Diesel Pump Repairs |
| 11 Vulcanising | 43 Wheel Alignment |
| 12 Scrap Yard | 44 Trailer Repairs |
| 13 Spring Smith | 45 Tyre Repairs |
| 14 Parking Garage | 46 Auto Valet and Steam Cleaning |
| 15 Kiosk / General Stores | 47 Motor Vehicle Storage |
| 16 Exhaust Fitting | 48 Agricultural Equipment Repairs |
| 17 Tow Bar Fitting | 49 Tractor Sales |
| 18 Radio Fitting | 50 Tractor Repairs |
| 19 Alarms and Immobiliser Fitting | 51 Cylinder Head Repairs |
| 20 Sunroof Fitting | 52 Turbocharger Repairs |
| 21 Air-conditioning Fitting | 53 Prop shaft Repairs |
| 22 Panel beating (Auto Body Repairs) | 54 CV Joint Repairs |
| 23 Spray Painting | 55 Motor Plastic Component Repairs |
| 24 Upholstering | 56 Fibre Glass Component Manufacture, Repairs and Sales |
| 25 Vehicle Body Building | 57 Car, truck and Bus Rentals |
| 26 Trailer Manufacturing | 58 Towing Service |
| 27 Vehicle Component Manufacturing | 59 Labour Broking |
| 28 Accessory Manufacturing | 60 Other |
| 29 Automotive Engineering | 61 Bus Sales and Repairs |
| 30 Armature Reconditioning | 62 Truck Sales and Repairs |
| 31 Brake Reconditioning | 63 Glass Fitment |
| 32 Clutch Reconditioning | 64 Carburettor Sales and Repairs |